

OKP HOLDINGS LIMITED

(Incorporated in Singapore with Company Registration No. 200201165G)

LIVE WEBCAST OF ANNUAL GENERAL MEETING ON 27 APRIL 2020

The Board of Directors of OKP Holdings Limited refers to:

- (a) the Notice of Annual General Meeting issued on 1 April 2020 (the “**AGM Notice**”) to convene the 18th Annual General Meeting (“**AGM**”) of the Company to be held on 27 April 2020 at 11.00 a.m.;
- (b) the joint statement by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulations on 31 March 2020 providing guidance for issuers on safe distancing measures when conducting general meetings;
- (c) the implementation of the circuit breaker measures (enhanced safe distancing measures and closure of workplace premises) announced by the Government on 3 April 2020 to curb the further spread of COVID-19; and
- (d) the COVID-19 (Temporary Measures) Act 2020 passed by the Parliament on 7 April 2020 and the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 issued by the Minister for Law which provide, among others, legal certainty to enable issuers to make alternative arrangements to hold general meetings where personal attendance is required under written law or legal instruments (e.g. a company’s constitution).

In light of the above developments, the Company will arrange for a live webcast of the AGM (“**Live AGM Webcast**”) in place of the original scheduled physical meeting. The Live AGM Webcast will take place at the registered office of the Company situated at 30 Tagore Lane Singapore 787484 instead of the venue provided in the AGM Notice.

IMPORTANT NOTICE
Shareholders must note the following in relation to the AGM

LIVE WEBCAST

- (1) Shareholders may watch the AGM proceedings through the Live AGM Webcast via their mobile phones, tablets or computers. To do so, Shareholders will need to register at <https://okpagem.listedcompany.com/okp-holdings-limited-2020-agm/registration> (the “**Registration and Q&A Link**”) by **11.00 a.m. on 24 April 2020** (the “**Registration Deadline**”) to enable the Company to verify their status.
- (2) Following the verification, authenticated Shareholders will receive an email by 25 April 2020 containing a unique link, which they can click on to access the Live AGM Webcast.
- (3) Shareholders must not forward the unique link to other persons who are not Shareholders and who are not entitled to attend the AGM. This is also to avoid any technical disruptions or overload to the Live AGM Webcast.
- (4) Shareholders who register by the Registration Deadline but do not receive an email response by 25 April 2020 may contact the Company by email to **agm2020@okph.com**.

- (5) **THE COMPANY WILL NOT ACCEPT ANY PHYSICAL ATTENDANCE BY SHAREHOLDERS. ANY SHAREHOLDER SEEKING TO ATTEND THE AGM PHYSICALLY IN PERSON WILL BE TURNED AWAY.**

SUBMISSION OF PROXY FORMS TO VOTE

- (1) The Constitution of the Company provides for voting in absentia. As such, Shareholders who wish to vote at the AGM may submit a proxy form to appoint the Chairman of the AGM to cast votes on their behalf.
- (2) The proxy form (a copy of which is also attached hereto), duly completed and signed, must be submitted by:
- (a) mail to the Company's registered office at **30 Tagore Lane Singapore 787484**; or
 - (b) email to **agm2020@okph.com**,
- by no later than the Registration Deadline, being 72 hours before the time fixed for the AGM.
- (3) Shareholders who had submitted their proxy forms before this announcement and who had indicated how they wish to vote on each resolution, are not required to re-submit the proxy forms but may choose to withdraw their proxy forms by notifying the Company by email to **agm2020@okph.com**. The votes of such Shareholders as specified in the submitted proxy forms will be counted, unless they have been withdrawn.
- (4) Shareholders who did not indicate how they wish to vote on each resolution in the submitted proxy forms are advised to re-submit their proxy forms to appoint the Chairman of the AGM as their proxy and specifying their votes for the respective resolutions. Such re-submitted proxy forms shall supersede any proxy forms submitted earlier.

SUBMISSION OF QUESTIONS

- (1) Shareholders may submit questions relating to the items on the agenda of the AGM via the Registration and Q&A Link. All questions must be submitted by the Registration Deadline.
- (2) The Company will endeavor to address the substantial and relevant questions at or before the AGM. The responses to such questions from Shareholders, together with the minutes of the AGM, will be posted on the SGXNet and the Company's website within one month after the date of the AGM.

In view of the evolving COVID-19 situation, the Company reserves the right to take such further precautionary measures as may be appropriate up to the date of the AGM, including any precautionary measures required or recommended by government agencies, in order to curb the spread of COVID-19. Shareholders should refer to the Company's announcements which may be made on SGXNet up to the date of the AGM.

BY ORDER OF THE BOARD

Or Toh Wat
Group Managing Director

16 April 2020